

AGENDA PLACEMENT FORM

(Submission Deadline – Monday, 5:00 PM before Regular Court Meetings)


Date: 04/05/24

Meeting Date: 04/22/24


Submitted By: Steve Watson

Department: County Auditor

Signature of Elected Official/Department Head:



Court Decision:
This section to be completed by County Judge's Office



April 22, 2024

Description:

Acknowledge the Audit Report for FY24 Q1 Constable Precinct Two's Account

(May attach additional sheets if necessary)

Person to Present: Steve Watson

(Presenter must be present for the item unless the item is on the Consent Agenda)

Supporting Documentation: (check one) PUBLIC CONFIDENTIAL

(PUBLIC documentation may be made available to the public prior to the Meeting)

Estimated Length of Presentation: N/A minutes

Session Requested: (check one)

Action Item Consent Workshop Executive Other _____

Check All Departments That Have Been Notified:

- County Attorney IT Purchasing Auditor
 Personnel Public Works Facilities Management

Other Department/Official (list) Constable Precinct Two

**Please List All External Persons Who Need a Copy of Signed Documents
In Your Submission Email**



JOHNSON COUNTY AUDITOR
JOHNSON COUNTY COURTHOUSE
#2 N. MAIN
CLEBURNE, TEXAS 76033
Telephone (817) 556-6305 ~ Fax (817) 556-6075

Steven E. Watson
County Auditor

Jennifer R. Lyon
First Assistant County Auditor

February 27, 2024

The Honorable Adam Crawford
Constable Precinct Two
Johnson County
247 Elk Drive
Burleson, Texas 76028

RE: Auditor's Report – FY24 Q1 Constable Precinct Two

Dear Constable Crawford,

Summary

In accordance with Chapter 115 of the Local Government Code, we completed the regular quarterly audit procedures for the Constable Precinct Two for the time period October-December 2023.

Background

Constables specialize in the enforcement of Civil Law. They play a vital role in enforcing judgments rendered in civil cases, such as evictions, divorces, child custody and property disputes. They seize and sell personal property of defendants and apply the proceeds of those sales towards judgements awarded to plaintiffs. They also sell property seized for non-payment of taxes.

Scope

Our review was limited to the examination of the bank statements, and supporting documents for this period

Objective

To accomplish this audit, we examined various reports and their supporting documentation and verified that collections made by cash, check and credit cards were accurate for this period. We ensured that funds collected on the receipt journal from Innoprise matched the monthly Odyssey reports of fees received.

Findings

There were no exceptions that would lead us to conclude that the balances and collections of the office for this period were not, in all material respects, appropriately charged, remitted and reported.

Thank you and your staff for your courtesy and cooperation shown during this audit.

Sincerely,



Steven Watson
Johnson County Auditor

cc: Sherron Beard, Internal Auditor
cc: Kathy Rice, Audit Manager

RE: Approval needed - Constable 2

Adam S. Crawford <AdamC@johnsoncountytexas.org>

Thu 04-Apr-24 3:21 PM

To: Steven Watson <swatson@johnsoncountytexas.org>; Melyn M. Thompson <Melyn@johnsoncountytexas.org>

Cc: Kathy Rice <krice@johnsoncountytexas.org>

Approved. Looks good. Thanks.

Stay Safe,

Adam S. Crawford

Texas Constable

Burleson Sub-Courthouse

247 Elk Drive, Room 209

Burleson, Texas 76028-5645

Office (817) 202-2967



[Johnson County Website, Constable Pct. Two](#)

[Johnson County Civil Paper Status Search](#)

[Johnson County Constable Fees](#)

[Johnson County Precinct Address Lookup - Searchable Map](#)

From: Steven Watson <swatson@johnsoncountytexas.org>

Sent: Thursday, April 4, 2024 3:15 PM

To: Adam S. Crawford <AdamC@johnsoncountytexas.org>; Melyn M. Thompson <Melyn@johnsoncountytexas.org>

Cc: Kathy Rice <krice@johnsoncountytexas.org>

Subject: FW: Approval needed - Constable 2

Please see below...

sw

From: Steven Watson

Sent: Thursday, March 7, 2024 9:12 AM

To: Adam S. Crawford <AdamC@johnsoncountytexas.org>; Melyn M. Thompson <Melyn@johnsoncountytexas.org>

Cc: Kathy Rice <krice@johnsoncountytexas.org>

Subject: FW: Approval needed - Constable 2

Here is a draft of the most recent review. Please review and comment.

sw

From: Kathy Rice <krice@johnsoncountytexas.org>

Sent: Thursday, March 7, 2024 7:47 AM

To: Steven Watson <swatson@johnsoncountytexas.org>

Cc: Sherron A. Beard <Sherron@johnsoncountytexas.org>

Subject: Approval needed - Constable 2

Steve,

Attached is the Draft Letter for this audit.

Please forward for approval.

Thank you,

Kathy Rice
Audit Manager
Johnson County Auditor's Office
817-556-6953 x1618
KRice@JohnsonCountyTX.org